

2022-2023 FUNDING GUIDE





## HELP WANTED

### Help given

It's been two years since we were forced to adapt to life in the midst of a pandemic. Fortunately, it looks as though the worst may be over. The light at the end of the tunnel is now closer than it ever has been.

And as Pennsylvania "reopens," most of the effects that the pandemic had on business are fading away as we hoped they would. Many local restaurants and shops have fully reopened. Businesses are beginning to return to pre-pandemic productivity. Unemployment rates are down and wages are up.

Surprisingly, however, there is one area that has remained persistently stubborn: worker shortages.

Employers across the state were forced to either temporarily lay off workers or permanently reduce their workforce during the pandemic. Individuals with good jobs were suddenly unemployed. But the hope we all shared was that once COVID-19 was controlled and society returned to "normal," Pennsylvanians who had lost their jobs and were in need of a paycheck would flood back into the workforce. Yet, take a look around.

It's nearly impossible to go anywhere and not see an army of "HELP WANTED" signs dotting the landscape. And it's not just restaurants and retail stores that are clamoring for employees. Drive through your local industrial complex. Technicians, warehouse workers, administrative personnel are all in short supply. The need is far-reaching. In fact, as I'm writing this letter, I recall reading a recently published article entitled, "America's Worker Shortage is Far from Over" where the Bureau of Labor Statistics revealed that in January, 2022, the nation had 11.3 million jobs to fill — and not enough workers to do so.

For a variety of unexpected reasons, the mass return of Pennsylvanians to the workforce has not happened. And companies across the state are left scrambling, trying to figure out how they can return to business as usual with an unusually thin workforce. We believe workforce training is a valuable resource that can help fill these openings.

Here at WEDnetPA, we provide funding for a variety of workforce training topics that are now needed by Pennsylvania companies more than ever. Training that provides new inexperienced hires the skills needed to fill open positions. And that can develop current employees into individuals capable of moving into other needed roles. We are a valuable asset. Especially in these unprecedented times.

If you're now first discovering the valuable assistance we can provide your company, please use the following pages to learn how we can help connect you with the training you need. And if our paths have crossed in the past, we encourage you to see how our program may have changed since you last used it to your advantage. Just prior to the pandemic, we implemented several changes to our program guidelines that opened our funding to many more industries and business-types and streamlined the application process. You may even be eligible for more funding than you were before.

Regardless of the circumstance, we're here to give you the help you need.

Thomas Venditti  
State Director



The WEDnetPA process requires only

**ONE** APPLICATION  
TRAINING PLAN and  
CONTRACT



Training funds available up to

**\$2,000** PER ELIGIBLE  
EMPLOYEE!  
(not to exceed \$100,000  
per company.)



WEDnetPA is employer-driven

**YOU** CHOOSE the training,  
CHOOSE the trainer and  
CHOOSE the training method.



Choose from any one of our

**24** CERTIFIED WEDnetPA PARTNERS  
to answer your questions and  
guide you through the process.

More than 9,000 providers have been used for training.

**TRAINING**  
—CAN BE—  
**PROVIDED**

BY ANY private-sector trainer.  
BY ANY WEDnetPA partner.  
BY YOUR OWN qualified in-house staff.  
IN A CLASSROOM or  
ONLINE.



## ELIGIBILITY

To obtain funds through WEDnetPA, your company, employees and training must meet the eligibility criteria below. Please visit [wednetpa.com](http://wednetpa.com) for more details.

### IS MY COMPANY ELIGIBLE?

- Must be located in Pennsylvania.
- Must be in an eligible industry and commercial/ industrial in nature.
- Cannot be limited or explicitly defined as ineligible.
- Cannot receive funding more than two years in a row or three years out of any five-year period.

### ARE MY EMPLOYEES ELIGIBLE?

- Must be a resident of and employed in Pennsylvania.
- Must earn at least \$12.00 per hour, excluding benefits.
- Must be permanently employed full-time and eligible for full-time benefits.
- Must be an employee of the specific company location for which a contract is awarded.

### IS MY TRAINING ELIGIBLE?

- Must be skill building for current job, advancement or promotion.
- Must start and be completed within the fiscal year (July 1 through June 30) for which the funds are awarded. Partial training cannot be reimbursed.
- Training costs must be "reasonable" as defined by market rates and other criteria.
- Each training session must be a minimum of 30 minutes in length.
- Company orientation and on-the-job training are not eligible.

## WEDNETPA TRAINING PROGRAM MAKES PENNSYLVANIA COMPANIES MORE COMPETITIVE AND PRODUCTIVE

The Commonwealth of Pennsylvania has created the opportunity for employers to train new and existing employees through the WEDnetPA program. Training is available to qualified in-state businesses and out-of-state companies relocating to the economic-friendly business climate of Pennsylvania — with funding accessed through WEDnetPA and made available by the Pennsylvania Department of Community and Economic Development (DCED).

Companies can apply online and select any WEDnetPA partner — including State System universities, community colleges and other educational providers (see page 7 for complete listing). Through the program, your company can benefit from a wide range of training that will put your employees on the path to higher performance.



### THE FOLLOWING BUSINESSES ARE NOT ELIGIBLE:

- Brick-and-mortar retail businesses
- Educational institutions
- Employment agencies
- Gaming establishments
- Government agencies and facilities
- Non-profit entities (except certain healthcare and banking)
- Training providers
- Direct marijuana businesses

WEDnetPA maximizes its investment by leveraging the existing training budgets of participating companies. WEDnetPA takes great pride in the efficiency with which it operates the program.

Approximately 90 percent of funding goes directly to company training.





## TRAINING TOPICS

The goal of WEDnetPA is to help companies acquire the training their employees need most. Our partners can help you conduct an assessment and develop a training plan to meet those needs. Training can be done offsite, onsite at your company or online. Any private-sector trainer, a WEDnetPA partner or your qualified in-house staff can conduct the training. Eligible training topics include, but are not limited to:

### Business Operations:

- Customer Service
- Human Resources
- Leadership
- Math
- Problem Solving

### Computer Operations:

- Database Software
- Electronic Medical Records
- Presentation Software
- Spreadsheets
- Word Processing

### Manufacturing Fundamentals:

- Basic and Industrial Electricity
- Blueprint and Schematic Reading
- Geometric Dimensioning and Tolerancing
- Machine Setup
- Soldering
- Tooling and Grinding
- Welding

### Manufacturing Technology:

- 3D Printing
- CAD, CAM, CNC, PLC
- Electronics
- Rapid Prototyping
- Robotics

### Software Implementation:

- Coding/Programming
- E-Commerce
- Information Security
- Network Administration
- SCRUM
- Software Engineering
- Website Design and Development

### Health and Science Applications:

- Biology
- Chemistry
- Infection Control
- Nursing
- Phlebotomy
- Physics

### Machine Operations and Maintenance:

- Hydraulics
- Industrial Electricity
- Motor Controls
- Pneumatics

### Product and Process Control:

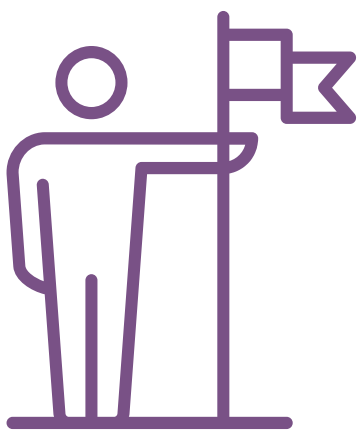
- Continuous Improvement
- Enterprise Resource Planning (ERP)
- Internal Auditor
- ISO 9000+
- Kaizen
- Lean Enterprise
- Lean Manufacturing
- Non-destructive Testing (NDT)
- Project Management
- Quality Assurance
- Root Cause Analysis
- Six Sigma
- Statistics
- Total Productive Maintenance (TPM)
- Total Quality Management (TQM)

### Workplace Behavior Skills:

- Communications
- Diversity
- Drug and Alcohol Abuse
- Sexual Harassment
- Teamwork

### Workplace Health and Safety:

- Active Shooter
- ARC Flash
- Blood-borne Pathogens
- Confined Space
- Driver Safety
- Electrical Safety
- Fall Protection
- Fire Safety
- First Aid, CPR, AED
- Food Safety
- Forklift Safety
- Hazardous Materials Handling
- Lockout/Tagout (LOTO)
- OSHA
- Personal Protective Equipment (PPE)
- Workplace Violence





## OUR ONLINE PROCESS

THE PURPOSE OF OUR JOB TRAINING IS TO MAKE COMPANIES MORE EFFICIENT, STREAMLINED AND PRODUCTIVE

So, we designed our process to be the same. ISAAC is our Information Sharing, Administration & Analysis Center (ISAAC). Take a look at how quick and easy it is to access WEDnetPA's state-funded workforce training grant.

## IT'S AS EASY AS 1 ... 2 ... 3.

### 1. APPLY

If your company is new to WEDnetPA, submit an online inquiry at [wednetpa.com](http://wednetpa.com) to create a user ID and password. If your company received a WEDnetPA grant in the past, log into your existing ISAAC account to submit your inquiry. When eligibility is confirmed, complete the online application and training plan to request grant funds.



### 2. TRAIN

When your application is approved, accept your grant offer through the award notification you will receive by email, then start training. You can use any training provider you choose.



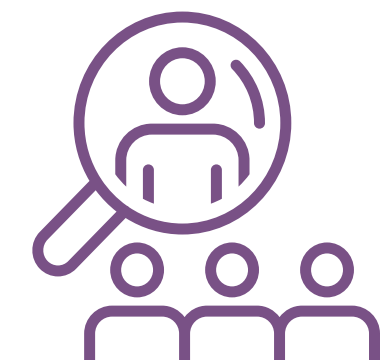
### 3. INVOICE

When a training event is completed, submit your documentation within 45 days and you'll be reimbursed for eligible costs.



## THIS ONLINE SYSTEM SAVES PAPER, TIME AND HASSLE.

You choose from any of our certified WEDnetPA partners who are trained to help you through the application, contracting and invoicing steps. They can even help you determine your training needs and find the right training providers to meet them.



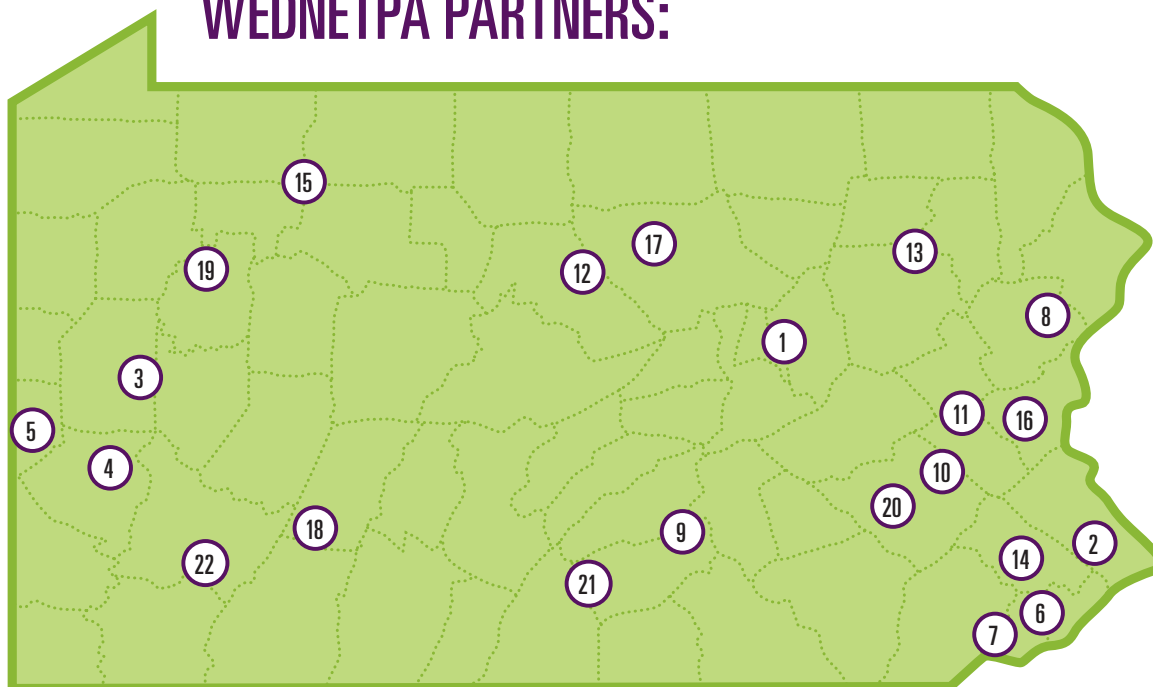
## APPLY TODAY!

### THE WEDNETPA PARTNERSHIP

WEDnetPA includes State System universities, community colleges, Pennsylvania College of Technology, and the North Central PA Regional Planning & Development Commission. Qualified companies receive funding through this alliance of diverse partners throughout the Commonwealth that coordinate the resources of the entire network and serve as the points of contact for businesses accessing training funds.



# PENNSYLVANIA EMPLOYERS CAN APPLY FOR TRAINING FUNDS ONLINE AND THROUGH ANY OF THESE PARTICIPATING WEDNETPA PARTNERS:



- |   |  |  |
|---|--|--|
| 1. Bloomsburg University of Pennsylvania<br>jwilliam@bloom.edu<br>570-389-4004            | 9. Harrisburg Area Community College<br>csshirk@hacc.edu<br>717-780-1112   | 17. Pennsylvania College of Technology<br>kwentzle@pct.edu<br>570-327-4775, ext. 7725              |
| 2. Bucks County Community College<br>stephanie.wenger@bucks.edu<br>215-968-8478           | 10. Kutztown University of Pennsylvania<br>hensley@kutztown.edu<br>484-646-5881  | 18. Pennsylvania Highlands Community College<br>jdavis@pennhighlands.edu<br>814-262-3813           |
| 3. Butler County Community College<br>kathleen.strobel@bc3.edu<br>724-287-8711, ext. 8267 | 11. Lehigh Carbon Community College<br>mdonovan@lccc.edu<br>570-668-6880   | 19. Pennsylvania Western University of Pennsylvania – Clarion<br>jbest@clarion.edu<br>814-393-2600 |
| 4. Community College of Allegheny County<br>roverton@ccac.edu<br>412-788-7536             | 12. Lock Haven University of Pennsylvania<br>angelic.hardy@lockhaven.edu<br>570-484-3131                                       | 20. Reading Area Community College<br>cbashore@racc.edu<br>610-372-4721, ext. 5172                 |
| 5. Community College of Beaver County<br>maria.brown@ccbc.edu<br>724-480-3448             | 13. Luzerne County Community College<br>sspry@luzerne.edu<br>800-377-5222, ext. 407  | 21. Shippensburg University of Pennsylvania<br>cjezel@ship.edu<br>717-477-1123, ext. 3381          |
| 6. Community College of Philadelphia<br>mdugan@ccp.edu<br>215-496-6155                    | 14. Montgomery County Community College<br>bdebias@mc3.edu<br>610-718-1967   | 22. Westmoreland County Community College<br>dewittju@westmoreland.edu<br>724-925-4090             |
| 7. Delaware County Community College<br>mwallace@dccc.edu<br>610-355-7146                 | 15. North Central Pennsylvania Regional Planning & Development Commission<br>ddelhunty@ncentral.com<br>814-773-3162, ext. 3009 |  |
| 8. East Stroudsburg University of Pennsylvania<br>mpostupack@esu.edu<br>570-422-7920      | 16. Northampton Community College<br>dholub@northampton.edu<br>610-861-4158  |  |



Funded by:  
**pennsylvania**  
DEPARTMENT OF COMMUNITY  
& ECONOMIC DEVELOPMENT

Managed by:  
**Pennsylvania College of Technology**

**WORKFORCE**  
DEVELOPMENT